

**FIRST UNITED METHODIST CHURCH—GRAHAM
RULES & GUIDELINES FOR USE OF CHURCH TRAILER**

The following rules governing use of the church trailer have been approved by the Board of Directors of FUMC:

- A. Trailer use rules:
 - 1. The trailer will be used for church-sponsored groups or church-related activities. It cannot be loaned or rented.
 - 2. The trailer may be used only after it has been properly scheduled through the church office. A Trailer Reservation form must be completed and on record with the church office for each scheduled activity.
 - 3. The trailer will be scheduled on a first-come, first-served basis. Any conflicts of use must be settled by the parties involved. If a settlement cannot be agreed on, the first-come, first-served rule applies.
 - 4. The interior is to be cleaned upon return by the group using it.
 - 5. Driver of Tow Vehicle must have experience and skills for towing and backing up of trailer.
 - 6. After use, trailer is to be returned to the parking area beside the van shelter.

- B. Any exceptions to these rules must be approved by the Board of Directors prior to use.

January 2005